

REGLEMENTS MUNICIPAUX

12

1ère série

CONSEIL

Règlements municipaux

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REGLEMENT MUNICIPAL no 12  
21 avril 1841

## CORPORATION OF MONTREAL

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BY--LAW of the Council of the City of Montreal regulating the duties of City Treasurer.

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( Read a 1st time 14th April 1841; the 2d time, 17th april; the 3d time, 24th april.)

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The Mayor, Aldermen and Citizens of the City of Montreal duly assembled in Council, at the City Hall, in the City of Montreal, on wednesday the twenty first day of April, in the year of Our Lord One thousand eight hundred and forty one, in virtue of the authority vested in them, in and by an Ordinance of the Governor of the Province of Canada and the Special Council for the Affairs of the said Province, made and passed in the fourth year of the Reign of Her Majesty, intituled: "An Ordinance to incorporate the City and Town of Montreal", and also by another subsequent Ordinance of the said Governor and special Council made and passed in the fourth year of Her said Majesty's reign and intituled: "An Ordinance to amend the Ordinance to incorporate the City and Town of Montreal,

DO ORDAIN AND ENACT and it is hereby ordained and enacted that:

Firstly---That it shall be the duty of the said City Treasurer to keep a regular set of books in which shall be opened and kept as many accounts, under appropriate titles, as may be necessary to show distinctly and separately all the receipts and expenditures, upon each object, and also all the debts due to the Corporation by individuals.--

Secondly--- It shall be the duty of the said City Treasurer to take charge of and <sup>if</sup> preserve all titles, deeds, leases, mortgages, and evidences of title relating to property belonging to the Corporation and of all evidences of debts due to the Corporation, and also of all Bonds that may be directed to be filed in his Office given for the indemnity of the Corporation or for the faithful performance of the duties of any of the City Officers.\*

Thirdly--- It shall be the duty of the said City Treasurer to superintend all ~~the~~ Officers of the Corporation who shall receive or disburse the public funds of the City, and to compare their accounts with the vouchers accompanying the same and with the Books of his Office, and to report every such account with such remarks thereon as he may deem necessary or proper to the Council at the next subsequent meeting, thereof.---

Fourthly---- It shall be the duty of the said Treasurer to superintend the collection of all rents, assessments, rates and debts whatsoever due to the Corporation and to examine, adjust and settle the accounts of all persons indebted to the Corporation, and to furnish the collectors of the City revenue with accurate accounts of such rents, taxes, assessments, rates and debts as remain unsettled and in all cases when it shall be deemed necessary, by an order <sup>in</sup> ~~the~~ Council, he shall adopt such legal proceedings, in the name of the Corporation, as may be necessary to secure the payments of such rents, taxes, accounts, rates and debts or to obtain possession of any premises belonging to the Corporation.---

Fifthly--- It shall be the duty of the said <sup>City</sup> Treasurer to keep proper Books for recording such Deeds, Grants and leases as may be given or issued by the Corporation.--

Sixthly--- It shall be the duty of the said City Treasurer to keep separate Books for the entry of all accounts

for monies duly drawn upon him, the said City Treasurer shall not pay any monies in his hands, unless the same be first appropriated by a Bye Law duly passed by the Council to the object specified in the warrants issued according to law, and he shall in no case exceed by his draft the sum appropriated. In the event of any appropriation being exhausted, he shall give notice of the fact to the Council with a statement of the sums which have been drawn on such exhausted appropriation.--

Seventhly---- It shall be the duty of the said City Treasurer to adjust the accounts, vouchers, of all and every the Committee appointed by the Council and classify the accounts of each department under its proper heads and to keep account of all the appropriations made by the Council and of the sums expended under the same severally.--

Eighthly--- It shall be the duty of the said City Treasurer to lodge at least once in every week in one or more Banks in the City of Montreal, as the Council shall direct, all monies by him received on account of the Corporation and he shall thereupon make ~~--- a~~ report, once every month, to the Council of the amount of such monies so deposited and of the amount by him drawn from such Bank or Banks under any warrant or warrants duly issued.--

Ninthly--- It shall be the duty of the said City Treasurer on the second monday of the months of december, march, june and september, in each and every year, to render to the Council a true and faithful account of all monies received and paid by him on account of the Corporation. since the last account by him rendered with all the vouchers relating thereto, if required.--

PETER MCGILL,

Mayor.